

CRE PTO Executive Board Meeting Minutes

8/11/20 3:00 pm

Location: Google Meet – Online

Present – Shannon Ladislas, Holly Sample, Katy Crowley, Laura Metzger, Elizabeth Farr, Jessica Thompson, Brad Westerfield, Will Hurst

The following items were emailed prior to the meeting:

- Agenda
- Proposed By Laws
- Budget

Proceedings:

- A. Budget Updates from Brad W.
  - a. Updated with Spirit wear, school supply kits, dine to donate income
  - b. Bill due soon for spirit wear
  - c. Operating expenses not much yet, teacher allotment is carry over from last year and honored
  - d. Teacher Allotments may be put on hold with the current circumstances
  - e. Budget voted on by Board of Directors last week and approved
  - f. Hold on teacher allotments and teach grants, waiting to see if we can do the fall fundraiser (Roadrunner Rock)
- B. By Laws
  - a. Amendments need to be voted on at the general meeting – section 12.2
  - b. By laws need to be presented at general meeting, will have a special meeting 30 days from then and 2/3 of member present vote favorable they will be adopted
  - c. Proposals for the by laws
    - i. Outline in by laws how vote is taken, either by ballot, silent or not silent, need to be very specific
      - If ballot (specify paper or online?)
      - Should we have people “own their vote”
      - Voting on bylaws includes 2/3 of the members present at the general meeting not just the Board of Directors
    - ii. Adding 3<sup>rd</sup> year for a term
      - Change wording to if no viable candidate or no interest then have a 3<sup>rd</sup> term
      - Past president – would be a new position that we currently do not have
      - Treasury – change wording to 2 years is preferable but not mandatory
      - Are our by-laws worded so we cannot have a complete change in PTO board. States must serve on a committee to serve on the board.
      - Special meeting – review Section 4.3
      - Update proposed by laws and present at general meeting tomorrow
- C. Social Media
  - a. Twitter, Instagram and Facebook accounts for CRE PTO
  - b. Schedule out a month at a time

- c. Meet the staff every Monday – hobbies, what I like, picture
    - i. Could also meet the PTO
  - d. '#’ for event and post pictures of kids and family on social media
  - e. Favorite things list – post on website if staff member ok with it
- D. Cultural Celebration
  - a. Virtual – video or flyer we could post the month of September
  - b. Highlight a family
  - c. Add a recipe and have people make the recipe and post on social media
  - d. Include sample of music, games, learn how to say ‘hello’ in language
  - e. ENL numbers are up this year from last year
  - f. District \$ we could possibly use to print a recipe book, make a donation for the recipe book as long as cost are covered.
- E. Name the Roadrunner Contest
  - a. Open to the idea, but need to figure out the details before rolling it out to students and families.
- F. Mask Spirit wear
  - a. Kids submit designs and could be one of the options
  - b. Yes can do this
- G. General meeting
  - a. How should it be handled?
  - b. Chat function on google meet
  - c. We will use google meet for tomorrow
  - d. Type in questions
- H. Skylert for General Meeting & Kona Ice fundraiser
  - a. Send an email with information
- I. Physical Box Tops
  - a. How can these be collected? Put a box in the entry way of the school
  - b. 2 weeks prior to needing to be counted as a deadline
  - c. Send Susie, Mary and Laurie an email
- J. Spirit wear
  - a. Options out after Labor Day
  - b. Masks, water bottles- could we add a name, 3/4 shirts, zipper hoodies, thin sweatshirt with the hood, hat